[Your company name and logo]

Site Safety Inspection Checklist

Weekly or periodic inspection of a construction site

Project		**Site address**	
Inspected by		**Date and time**	
Site manager		**Weather**	

Site set up and welfare

Check	Yes	No / N/A	Notes and action
Hoarding, gates and signage secure			
Welfare facilities clean and stocked			
Induction records current			
Construction Phase Plan available and current			

Access and housekeeping

Check	Yes	No / N/A	Notes and action
Safe pedestrian routes kept clear			
Vehicle routes segregated			
Materials stored safely			
Waste controlled and removed			

Work at height

Check	Yes	No / N/A	Notes and action
Scaffolds inspected and tagged			
Edge protection in place			
Ladders and towers suitable and inspected			
MEWP operators trained			

Excavations and temporary works

Check	Yes	No / N/A	Notes and action
Excavations supported or battered			
Barriers and edge protection in place			
Temporary works permits in place			
Services located and marked			

Plant and lifting

Check	Yes	No / N/A	Notes and action
Plant inspected and maintained			
Lifting plans in place			
Lifting equipment thoroughly examined			
Exclusion zones in place			

Health

Check	Yes	No / N/A	Notes and action
Dust, noise and vibration controlled			
COSHH assessments available			
PPE worn correctly			
First aid and fire arrangements in place			

Actions

No.	Action	Owner	Due	Closed

Sign off

Role	Name	Signature	Date
Inspector			
Site manager			

Check the clauses, periods and requirements in your own contract and procedures before use. This template is general guidance, not legal advice.