[Your company name]

NEC4 Early Warning Register

Matters that could affect the Prices, Completion, a Key Date or the performance of the works

Project	
Contract	
Project Ma	
Contractor	
Register r	

EW ref	Date notified	Notified by	Description of the matter	Prices	Completion	Key Date	Performance	Actions agreed to avoid or reduce the effect	Action owner	Date due	Status	Linked compensation event
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EW002												
EW003												
EW004												
EW005												
EW006												
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EW050												

Check the clauses, periods and requirements in your own contract and procedures before use. This template is general guidance, not legal advice.

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How to use this register

Under NEC4 clause 15 the Project Manager and Contractor give an early warning as soon as either becomes aware of a m
could increase the Prices, delay Completion or a Key Date or impair the performance of the works.

The Project Manager maintains the Early Warning Register. Matters are discussed at early warning meetings, actions are a
register is revised.

Record the decisions made and actions agreed. Remove matters once the risk has passed.

Failing to give an early warning that an experienced contractor could have given can reduce the assessment of a compens

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legal advice.

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