[Your company name]

Daywork Sheet

Record of labour, plant and materials for work carried out on a daywork basis

Project	
Sheet number	
Date of work	
Instruction ref	
Location and description of work	

Labour

Name	Trade or grade	Hours	Start and finish	Rate	Total
				Subtotal	**0.00**

Plant

Item of plant	Owned or hired	Hours	Operated (Y or N)	Rate	Total
				Subtotal	**0.00**

Materials

Description	Supplier and docket	Quantity	Unit	Rate	Total
				Subtotal	**0.00**

	Labour	0.00
	Plant	0.00
	Materials	0.00
0%	**Additions %**	0.00
	Total	**0.00**

Signed for the contractor or subcontractor
Name, signature and date:

Signed as a record of resources (not an acceptance of liability or rates)
Name, signature and date:

Check the clauses, periods and requirements in your own contract and procedures before use. This template is general guidance, not legal advice.

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