[Your company name]

Bill of Quantities

Measured items with quantities, rates and totals, set out in NRM2 work sections

Project	
Bill ref	
Prepared by	
Measured to	
Date	

Item ref	Work section (NRM2)	Description	Quantity	Unit	Rate	Total	Notes

		Preliminaries					
		Overheads and profit					
		Contingency					
		Bill total				**0.00**	

Check the clauses, periods and requirements in your own contract and procedures before use. This template is general guidance, not legal advice.

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How to use this bill

Group items by NRM2 work section and give each a unique reference.

Enter the quantity and rate. The total calculates automatically.

Add preliminaries, overheads and profit and any contingency at the foot of the bill.

Use the same references when you value work, record variations and prepare the final account.

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legal advice.

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